



**Lumen Christi College Parent Voice  
Committee Meeting  
Minutes 29 March 2021**

Number	Item	Actions /Date
1.	Attendees: Karen Prendergast, Lana Agar, Kristy Darnborough, Heidi Tower, Michelle Alessandro, Shona Mason, Jackie Vogels, Tanya Friedlos  We would like to welcome the new attendees at this meeting and thank them for their time.	
2.	Apologies Tracy Aroozoo, Kerry ...	
3.	Prayer _ Karen Prendergast	
4.	Minutes of the previous meeting, none available for this meeting	
5.	Correspondence – there has been no correspondence received	
6.	General Role and aims of the Parent Voice –  The Parent Voice was basically non-existent for the second half of last year. This was due to a lack of attendees at meetings as well as restrictions due to Covid. We are hoping 2021 provides a fresh start and new opportunities for the Parent Voice.  To be a conduit between students, parents, teachers and staff. To provide an open opportunity for parent input.  To become a more visible part of the school community.	



	<p>To provide support to the school in various ways. To provide an open opportunity for parent input.</p> <p>Roles with the Parent Voice</p> <p>Chair – to keep the meeting moving working from the agenda. To provide the agenda for each meeting.</p> <p>Minute taker – Records minutes of the meeting, writes a summary from these to go onto the Lumen website. Makes minutes available via email to members and provides a copy to be accepted at the next meeting.</p> <p>Treasurer – We were grateful this role was previously taken on by Sarah – who has now left the school. This role involves working with Candice and the finance team to ensure financial commitments are met.</p> <p>No one has formally been placed in these roles as there has been no need as yet.</p>	
7.	<p>Treasurers Report – there was no expenditure for the last half of last year although there were some commitments made- such as table tennis tables, seating and furniture for the resource centre.</p> <p>Tanya will follow up amounts committed and account balance for next meeting</p>	Tanya
8.	<p>Upcoming events</p> <p><b>Mothers Day</b> – Parent Voice supported the purchase of travel mugs as a gift on this occasion. An email with sample selections will be sent out for feedback.</p>	Lana, Tanya



	<p>To ensure more visibility of the Parent Voice Lana will organize a new banner and badges that can be worn on the morning. Parent Voice members who would like to can present gifts. An email will be sent out with further details.</p> <p><b>Workshop</b> – there was discussion on opportunities for parents that could be provided. Following the success of the parent nights several ideas were discussed for workshop opportunities.</p> <p>It was agreed that we will start with a Cyber Safety workshop (Kristy to follow up). From this we hope to their gain feedback from parents on other workshops they may like offered.</p>	<p>Lana</p> <p>Tanya</p> <p>Kristy</p>
9.	Business arising – none	
10.	<p>New Business –</p> <p>There was discussion regarding parent involvement and the differences between primary and secondary school. One point was that parents were not always aware of the events they could or should attend. This could be an opportunity for the Parent Voice facebook page to add – hope to see you there type messages before upcoming events.</p> <p>Harmony Day and issues regarding children queuing for food – taking away from the events and real purpose of Harmony Day. Parent Voice may be able to support these type of events in serving or providing food. (this would be considered for Lumen Day and a Christmas event– Karen will discuss with Caroline if there is an opportunity for us to provide assistance)</p>	<p>Jackie</p> <p>Karen</p>
11.	Meeting closed: 6.42	



	Next meeting: 31 <sup>st</sup> May 5.30 in the Resource centre	
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